

**M.H.A. SEM-III (2012 COURSE) (CHOICE BASED CREDIT
SYSTEMS) : SUMMER - 2018**
SUBJECT: RECORD MANAGEMENT STORES & INVENTORY MANAGEMENT

Day: **Monday**
Date: **16/04/2018**

S-2018-1150

Time: **02.00 PM TO 05.00 PM**
Max. Marks: 60

N.B.:

- 1) **Q. No.4 and Q. No. 8 are COMPULSORY.** Out of the remaining attempt any **TWO** questions from each section.
- 2) Figures to the right indicate **FULL** marks
- 3) Answers to both the sections should be written in **SEPARATE** answer book.
- 4) Draw neat and labelled diagrams **WHEREVER** necessary.

SECTION – I

- Q.1** What is a medical record? Discuss its importance and components. (07)
- Q.2** “An electronic health record is not just a replacement of the paper record.” (07)
How can you explain it?
- Q.3** What are various functions of medical record department? Explain policy (07)
for retention of medical records.
- Q.4** Write short notes on any **FOUR** of the following: (16)
- a) ICD
 - b) Bed occupancy rate
 - c) Medical record filing
 - d) Inpatient census
 - e) Master patient index

SECTION - II

- Q.5** What does inventory mean? Enlist methods of inventory control. Explain (07)
any one method in detail.
- Q.6** What is supply chain management? Explain with healthcare examples. (07)
- Q.7** What is materials management? What are the objectives and functions of (07)
materials management in hospital?
- Q.8** Write short notes on any **FOUR** of the following: (16)
- a) Safety stock
 - b) Just in time
 - c) EOQ
 - d) Centralized and Decentralized stores
 - e) Lead time

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